



ADVISORY COUNCIL OF FACULTY
Draft Minutes of February 19, 2009
Location: HEPC Building 9th Floor Conference Room, Charleston, WV

	STATUS		MEMBER	INSTITUTION
1	Present		Roy Nutter, Chair	WVU
2	Present, phone		Steve Bourne	Bluefield State College
3	Present, phone		Deidre Morrison	Blue Ridge C&TC
4	Present, phone		Eloise Elliott	Concord University
5	Present, phone		Sharon Gott	Eastern C&TC
6	Present		Galen Hansen	Fairmont State University
7	Present, phone		Joe Evans	Glennville State College
8	Present		Betty Dennison, Vice Chair	Marshall C&TC
9	Present, phone		Ben Miller	Marshall University
10		Regrets	Gerald Hough	New River C&TC
11	Present, phone		Leslie Lovett, Secretary	Pierpont C&TC
12	Present		Jim Hoey	Potomac State College of WVU
13	Present		Sylvia Shurbutt, Legislative Advisory Coord.	Shepherd University
14	Present		Charles Puckett	Southern C&TC
15	Present		Susan Herrick	West Liberty State College
16	Present		Mark Goldstein	WV Northern CC
17	Present, phone		Dave Brown	WV School of Osteopathic Medicine
18	Present		Craig Spaniol	WV State C&TC
19	Present		Sean Collins	WV State University
20	Present		Gary Waggoner	WVU at Parkersburg
21	Present		John David	WVU Institute of Technology
22	Present, phone		Mike Ditchen	C&TC at WVU Tech
23		Regrets	John Linton	WVU School of Medicine

Guests

1	Present		Dr. Bruce Flack	West Virginia HEPC
	Present		Senator Michael Oliverio II	West Virginia State Legislature
2		Regrets	Chancellor Brian Noland	West Virginia HEPC
3		Regrets	Bruce Walker	West Virginia HEPC
4		Regrets	Chancellor James Skidmore	WV Council for CTC Education

1. Call to Order and Announcements

Chairman Roy Nutter called the meeting to order at 1:02 pm on February 19, 2009. Roll was taken and a quorum was present for conducting business.

2. Legislative Update from Senator Michael Oliverio II

Chair Nutter introduced Senator Oliverio and reviewed his credentials with the attendees. Senator Oliverio shared his insights for the 2009 Legislative Session and answered ACF member questions. Senator Oliverio currently serves on the Education (vice-chair Interim Committee Education Subcommittee B - Higher Education), Judiciary, Labor, Military, Economic Development and Pension Committees. Comments from Senator Oliverio included:

- Senator Oliverio visited the Fairmont State University/Pierpont C&TC campus in January and listened to concerns and shared ideas and updates with the Joint Faculty Legislative Advocacy Committee.
- There seems to be some legislative support for higher education faculty serving in the legislature. Senators Plymale and Oliverio are willing to discuss the idea.
- It is unclear whether the expected state revenue target will be met based on current economic conditions. If the revenue is met possible funding commitments and ideas for the upcoming session include:
 - **Faculty salary increases**
 - Additional compensations may be based on market value of faculty.
 - A portion of tuition increases could be required to go to faculty salary increases.
 - **Dollars to cover facilities costs** are questionable. The thought is to renovate and go green but it is unlikely that there will be new dollars for higher education projects.
 - **Changing the composition of BoG**
 - There is support for this item. Most likely it would include only WVU and Marshall probably will follow. The inclusion of more faculty on the Boards would provide for diversity (at WVU a member from the Health Science Center or Extension would add diversity).
 - **PEIA funding**
 - There is a need to address PEIA liability. Currently PEIA is funded by a pay as you go philosophy and does not demand real dollars to cover all costs. Liabilities need to be reported and planned for if PEIA is to get ahead or break even. It would be reasonable to make 5 year estimates that would be useful for planning.
 - It is estimated that married non-smoking, age 62 spouses have a 50% expectation of one spouse living to the age of 92. There is not funding to take care of all the PEIA members if this is true.
 - Ideas include offering incentives to agencies that would contribute additional dollars beyond the pay as you go amount.
 - ACF will share PEIA statistics and information that was collected in the fall with Senator Oliverio.
 - **Economic stimulus moneys**
 - No money has arrived in WV yet.
 - Monies will go to the governor's office and be distributed from there.
 - Transportation requests are ten times more than the predicted available dollars.
 - The monies may be distributed as supplemental funding.
 - There is a possibility for additional student aid dollars and expansion of broad band.
 - The trend is to provide more money for need based programs than for merit based programs.
 - There will probably not be dollars for new facilities.
 - **Coal**
 - Coal makes up approximately 60% of the annual WV state budget. The state is looking beyond coal, but coal is an important facet of the state.
- **HEPC and Council for Community and Technical College Education (CCTCE)**
 - ACF reports to each agency annual but code says that ACF should be advising each entity.
 - Historically there is mistrust of faculty, ACF would like to see a tightening up of the code and meet more than annually.
 - If the trend is for more faculty to serve on BoGs and possibly in the legislature, then service or more involvement with HEPC or CCTCE should be considered.
- When it was time for Senator Oliverio to leave for a committee meeting, the attendees thanked Senator Oliverio for taking time out of his busy schedule to come to visit with them.

3. Approval of Minutes

Sylvia Shurbutt motioned, and Susan Herrick seconded to approve the draft November 20, 2008 minutes. The motion carried unanimously.

4. Officer Reports

a. Chair (Roy Nutter)

No formal report.

b. Vice Chair (Betty Dennison)

No report.

c. Secretary (Leslie Lovett)

No report.

d. Web Master (Mike Ditchen)

- Mike Ditchen needs a copy of the annual ACF presentation to post on the ACF web site.
- Chair Nutter will get the file to Mike since it is too large to e-mail.
- If anything else needs to be posted please send the information to Mike.
- The attendees concurred that the web site looks very good and Mike has done a great job of getting it in shape.

e. List Serve (Jim Hoey)

Jim Hoey stated the list serve is up to date.

5. Old Business

a. Sick Leave Policy Report (Sylvia Shurbutt, Dave Brown, Steve Bourne)

The subcommittee and attendees discussed sick leave policy. Thoughts included:

- Faculty classified as twelve month faculty get sick leave.
- Series 8 of the CTC state faculty are not entitled to sick leave.
- Is there a trade-off between a twelve month position and flexibility? Some institutions and faculty are happy with current benefits and don't want a twelve month position.
- Several states have sick leave for faculty.
- If we use hours worked per year can we make a better case than referring to months of service or months of pay.
- Aren't full-time faculty workloads already equivalent to 1 FTE/year (AEI definition)?
- Current rules state that faculty hired before 2001 receive credit for years of service in relation to PEIA benefits.
- The subcommittee will do some additional research and come up with a plan before the July retreat.

b. Legislative Committee Report (Sylvia Shurbutt)

• Governor Manchin's Proposed Budget

The Governor's 2010 proposed budget with overall funding, reductions and analysis was distributed by Sylvia Shurbutt.

• BoG Change Proposal Status

This item was discussed during Senator Oliverio's visit.

c. Faculty Study Report and Adjunct Faculty (Sylvia Shurbutt)

The Faculty Study reports for each institution and the Faculty Study Report are up on the ACF web site. It is a perfect time to see what your administration reported concerning your institution and a perfect time to review and modify adjunct faculty policies.

- Shepherd Senate formed a committee that led to an amended policy 24 and a 15% salary increase for adjunct faculty.
- Marshall C&TC also reviewed their adjunct policy and provided a salary increase to adjunct faculty.

d. Great Teachers Seminar (Mark Goldstein)

Mark Goldstein reported that Shepherd, Potomac State and Northern CC have sent in the names of their attendees for the 2009 Great Teachers Seminar.

- ACF members need to follow up at their institution to ensure that each institution will be sending at least one attendee (each institution is entitled to two attendees).
- HEPC and CCTCE will be paying for the staff, and institutions/attendees are responsible for the cost of the travel and room and board.

- The 2009 Great Teachers Seminar (GTS) is scheduled from noon on Monday June 22 through noon on Thursday June 25 at North Bend State Park.
- HEPC will fund an additional staff member with a commitment of 40 attendees.

6. New Business

a. Gearing up for Baby Boomer Faculty Retirements (Sylvia Shurbutt)

For those who are interested and approaching retirement planning, Shepherd University has added to the human resource web site a check sheet and tri-fold for those getting ready for retirement (<http://www.shepherd.edu/hrweb/retirement/checklist.html>). Contact Sylvia Shurbutt for additional information. The campus has provided several ways for faculty to stay active after retirement. (see .pdf attachments sent with draft minutes).

b. Report from Bruce Flack

Survey Study College Courses for High School Students

Cindy Kelly for WVU Parkersburg is working to collect data from institutions to be included in a report to determine the courses offered to high school students that transition to post secondary credit. The course includes dual credit and early entry credit. The review includes health of the programs, degree of mentoring and program rigor.

- All state public institutions offer credit if the student gets a score of 3 or higher on an AP exam.
 - As AP program offerings have grown the number of schools, number of students participating have also increased but the percent of those who have scored a 3 or higher for all tests taken has decreased.
 - Students taking AP exams go on to higher education but not necessarily at the schools where they took the courses (WVU and Marshall attract most of the students).
- **Series 21**
 - The Department of Education is developing the WESTEST II. The thought is that if an eleventh grade high school student meets the cut score they can enroll in college English and mathematics in grade twelve and if not they will be required to enroll in grade twelve courses developed to meet competency. The new WESTEST II will be administered to juniors and in the fall it will be determined how well the WESTEST II scores match each students' ACT scores. Implementation of WESTEST II competency equating to college credit will possibly take place in August 2011 if the correlation with ACT scores looks good.
 - College standards were established in 1997, Series 24, by Senator Jackson.
 - Century 21 predicts the new WESTEST II will have outcome scores that are lower than the current WESTEST scores.
- **NCATE Standards**
 - The current standards need to be tweaked but are headed in the right direction.
- **Study Abroad**
 - A newsletter is being prepared to discuss study abroad opportunities. Seventy percent of students would like to study abroad but only 1% manages to do so. Getting students to travel in the first year of study would be beneficial.

c. Other Business

• Post Tenure Review

- What is the process for disputing the implementation of a post-tenure review for faculty?
 - Place the item on the Faculty Senate/Assembly agenda and invite the VPA or Provost to discuss the reason for implementation,
 - Motion for censure
 - This is a contractual issue
 - Bring back to ACF if not resolved.

• Tuition Waivers for Dependents

- A clarification from Bruce Walker is needed to explain the intent of language. Faculty was told that WVU and Marshall cannot use waivers for dependents of faculty.
- **Last Day to Introduce a Bill in the Legislature**
- Chair Nutter stated that March 23, 2009 is the last day to introduce legislation. If we would like to seek support for the drafting and introduction of any Bills to support the 2009 ACF legislative agenda items we need to act quickly.
- **Drafting Legislation for 2009 ACF Legislative issue item 2**
 - Sylvia Shurbutt and Galen Hansen will review the code and work together to compose legislation to present to possible sponsors.
 - This must be done quickly (before March 10).
 - ACF member input and discussion will be solicited by Sylvia and Galen Hansen. Follow their e-mail prompts to provide input for the language and intent of the draft legislation.

7. Next Meeting

The next ACF meeting is scheduled for Friday March 27, 2009 at the HEPC 9th floor Conference room.

8. Adjournment

Chairman Nutter adjourned the meeting at 3:48 pm.

Respectfully submitted,
Leslie Lovett, Secretary