



**ADVISORY COUNCIL OF FACULTY**  
**DRAFT Minutes of**  
**July 29, 2007**  
**2007 Retreat, Day One**  
**Location: Canaan Valley Resort and Conference Center: Davis, WV**

	<b>Present</b>	ACF rep	School
1	Roy Nutter	Regular	WVU
2	Steve Bourne	Regular	Bluefield State College
3	Carol Plautz	Regular	Blue Ridge C&TC (also Senate President)
4	Galen Hansen	Regular	Fairmont State University
5	Joe Evans	Regular	Glennville State College
6	Ben Miller	Regular	Marshall University
7	Leslie Lovett	Regular	Pierpont C&TC
8	Jim Hoey	Regular	Potomac State College of WVU
9	Sylvia Shurbutt	Regular	Shepherd University (also Senate President)
10	Mark Goldstein	Regular	WV Northern CC
11	George Boxwell	Regular	WV School of Osteopathic Medicine
12	Dave Brown	Alternate	WV School of Osteopathic Medicine
13	Charles Shafer	Regular	WV State C&TC
14	John Richards	Regular	WV State University
15	Gary Waggoner	Regular	WVU at Parkersburg
16	John David	Regular	WVU Institute of Technology
17	Carl Wellstead	Alternate	WVU Institute of Technology (also Assembly Chair)
18	Mike Ditchen	Regular	C&TC at WVU Tech

**Regrets**

1	Darrin Martin	Regular	Concord University
2	Sharon Gott	Regular	Eastern C&TC
3	Betty Dennison	Regular	Marshall C&TC
4	Gerald Hough	Regular	New River C&TC
5	Matthew Payne	Regular	Southern WV C&TC
6	Ann Rose	Regular	West Liberty State College
7	John Linton	Regular	WVU School of Medicine

**Guests  
present**

1	Larry Stickler	Senate Chair	Marshall University
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1. The Council Meeting was called to order by Chair Leslie Lovett at 1:30 pm on July 29, 2007.

**2. Roll Call**

A quorum was present. Introductions of ACF members and guests were made, followed by a review of the retreat agenda.

**3. Minutes:**

- Minutes were approved with corrections for March 30, 2007.  
Motion by Sylvia Shurbutt, 2<sup>nd</sup> by John David. Motion approved unanimously.

**4. Great Teacher's Seminar Discussion**

This series of 16 years of seminars were organized by Mark Goldstein in 2007 on an extremely small budget. Each attendee or their institution funded the expenses. In addition, a \$60 fee plus donations and \$1000 from HEPC helped to fund the event. The advertising got to campuses late but they still had 17 attendees. He suggested that ACF promote and support this as a faculty development project in future years to replace the old "faculty development network", and to start the advertising of the event earlier. The dates of June 23-26, 2008 have been reserved at North Bend State Park.

Suggestions by retreat attendees included:

- Success requires communications and marketing on each campus
- Ask each ACFeR to provide a second campus contact for their campus
- Add Link to ACF website
- Change name to "Great TeachING Seminar"
- **Motion:** moved by Sylvia Shurbutt 2<sup>nd</sup> by Mark Goldstein  
ACF will promote GTS and support it in every way possible and advocate state funding for this purpose. **Approved unanimously.**

**5. Review of ACF duties and Responsibilities:**

- Review of State code 18B-6-2 and by-laws
- ACFeRs must pay attention to HEPC, WVCCTC, LOCEA, as well as ACF
- GET INFORMATION to YOUR FACULTY
- Reviewed e-mail mailing lists: ACF and Senate Chairs
- Reviewed the ACF web site, [www.wvacf.org/wvacf](http://www.wvacf.org/wvacf) (the site needs to be updated by the time school begins)
- Reviewed Legislative ACF Brochure content from 2006-2007
- Reviewed ACF Power Point presentation from 2006-07
- Reviewed ACF listserv and etiquette rules

**6. Report from Sylvia Shurbutt**

- Legislative Committee status
- LOCEA report provided from July 28, 2007 meeting
- Faculty Personnel Issues Report, Executive summary provided
- Considerable discussion about merit pay issues. Some faculty report that merit pay becomes part of base salary on their campus. Some faculty report merit pay is only used as a bonus for one year on their campus !! Seems like a serious inconsistency to most ACFeRs.
- Discussion of "salary enhancement" for outstanding full Professors at WVU and at Fairmont State. Other schools wish to be treated the same. Ref: WVU BOG policy 30.  
[[www.wvu.edu/~bog](http://www.wvu.edu/~bog)]

**7. 2007-2008 meeting schedule presented**

- Format for HEPC, CCTCE and LOCEA reviewed
- Thoughts on themed meetings, may include workshop by Senator Unger, merit discussion
- Good idea to meet with your legislators in the fall to introduce yourself
- Legislative Guides for 2007 handed out to new members

**8. Detailed review of 2006-2007 Power point by Leslie Lovett**

- Need updated info such as HEPI, tuition vs aid, and student aid total for 2007-08 presentations
- Michael Ditchen will assemble the Power Point
- Need new/additional pictures of faculty in action from all institutions

**9. Election of ACF officers for 2008**

- Chairperson Roy Nutter, WVU
- Vice Chair Betty Dennison, Marshall C&TC
- Secretary Leslie Lovett, Pierpont C&TC
- Web Master Ann Rose, West Liberty State College
- Legislative Advisory Committee Chair Sylvia Shurbutt, Shepherd University

ACF temporarily adjourned at 5:25pm, to reconvene on July 30, 2007.

Respectfully submitted,

Roy Nutter, Vice Chair